

## Eco Impact Checklist

<b>Title of report: Library Strategy</b>				
<b>Report author: Kate Murray</b>				
<b>Anticipated date of key decision: 02/10/2018</b>				
<b>Summary of proposals: Cabinet Member / Officer Recommendations:</b>				
<ul style="list-style-type: none"> <li>To approve the development of a Library Strategy</li> <li>To delegate authority to the relevant Executive Director to approve the strategy in conjunction with the S151 Officer and in discussion with the Cabinet lead for Libraries</li> <li>To note ongoing community conversations around all 27 Libraries</li> <li>To approve the allocation of resources (up to £359K) to support ongoing community conversations and strategy development.</li> <li>To note the commencement of a library technology review which will include the procurement of replacement self-service kiosks, and revision of all existing contracts</li> </ul>				
Will the proposal impact on...	Yes/No	+ive or -ive	If Yes...	
			Briefly describe impact	Briefly describe Mitigation measures
Emission of Climate Changing Gases?	Y	+ive	Opportunity around re-procurement of kiosk services.	Look at energy efficient models (e.g. ICT specification and operation) for kiosk procurement. When working with the procurement team contact Giles Liddell for sustainability comment if needed.
Bristol's resilience to the effects of climate change?	N	N/A		
Consumption of non-renewable resources?	Y	-ive	Change to opening hours - increasing opening hours of priority libraries will slightly increase consumption of energy and water.	These changes are not likely to be significant, ensure that library staff are aware of simple energy efficiency measures (E.g. turning off lights, using heating effectively etc. This is something the environmental performance team can assist with if desired). Ensure heating times are adjusted accordingly on sites where opening hours change.
Production, recycling or	Y	-	Continuous Service	Consider what will

disposal of waste		ive/+ive	Development will involve works such as changing shelving at libraries.  Opportunity around re-procurement of kiosk services.	happen to old shelving/waste from works. Ensure the waste hierarchy is followed and waste is disposed of in compliance with waste legislation. Look at options for using recycled material  During procurement look at options for using recycled material and end of life recycling options.
The appearance of the city?	N	N/A		
Pollution to land, water, or air?	N	N/A		
Wildlife and habitats?	N	N/A		

**Consulted with:**

**Summary of impacts and Mitigation - to go into the main Cabinet/ Council Report**

The significant impacts of this proposal are... procurement of new self-serve kiosks, amended library opening hours and material changes to libraries (i.e. shelving).

The proposals include the following measures to mitigate the impacts... incorporate efficient ICT/ model specification into the procurement process for new kiosk units. Alter heating timings appropriately where opening hours may change and consider re-use and the waste hierarchy for any alteration works to libraries.

The net effects of the proposals are neutral; any negative impacts can be managed and controlled.

**Checklist completed by:**

Name:	Nicola Hares
Dept.:	Bristol City Council Energy Service
Extension:	
Date:	23/7/18
Verified by Environmental Performance Team	Nicola Hares